

Lone Working

Identified hazards:

							
New To Site	Poor Lighting	Trip Hazard	Wet Floor	Trailing Cables	Poor House Keeping	Electrical Hazard	Work At Height
							
Rotating Parts	Manual Handling	Lack of Emergency Assistance	Lone Working	Other Hazards?			

At risk: All staff.

Risks controlled by:

							
Sign In & Out at Reception	Induction Training Given	Operative To Be Trained	Area To Be Well Lit	Keep Area Tidy	Have What You Need?	Keep Area Clear	Always Check Routes
							
Barriers To Stop Access	Display Warning Signs	Avoid Trailing Cables	Be Alert To Other Hazards	Carry For Safety	Contact Emergency Services		

This is classed as a **LOW** risk

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Additional Measures:

Further Measures	Person Responsible	Date for Completion
Ensure read and comply with any workplace rules, manufacturer's instructions and method statements.	FM Technician	Prior to commencing work
Ensure safe isolation procedures are in place.	FM Technician	Prior to commencing work
Do not remove any fixed guards unless machine is electrically isolated.	FM Technician	Prior to commencing work
Ensure work area is clear of tripping hazards	FM Technician	Prior to commencing work
Ensure someone knows your expected time of completion and how to react accordingly.	FM Technician	Prior to commencing work
Depending on risk level of task, have a 'contact buddy' to communicate with every 30 minutes.	FM Technician	Prior to commencing work
If there is any doubt concerning the task or safety, stop work and clarify.	FM Technician	Ongoing
Clean tools, work area and work wear.	FM Technician	At end of task

Assessed by:

Frank Burke, Tech IOSH, Space Solutions Facilities Management Health & Safety Manager

Name: K. Petty

Signature/s....*K Petty*..... Date: 15/6/20

Name: G. Cruickshank

Signature/s *G. Cruickshank* Date: 20.06.22