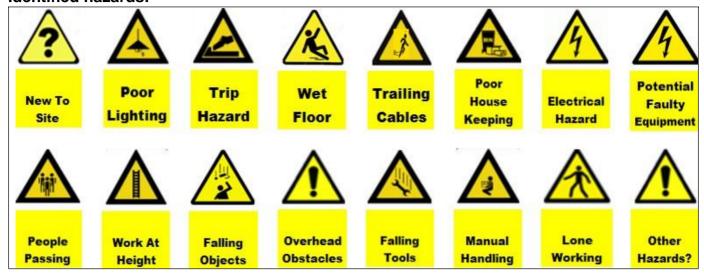


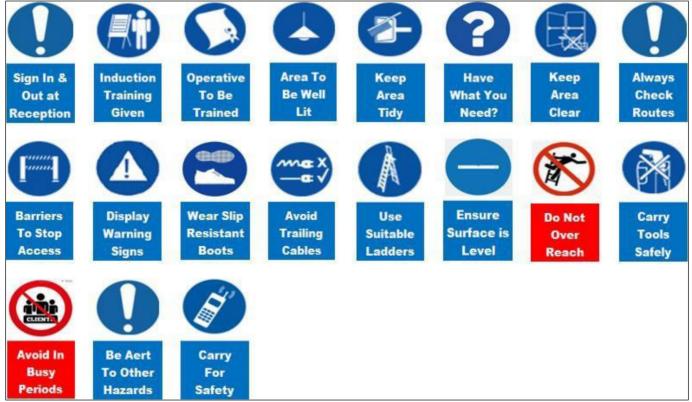
Use of Step Ladders

Identified hazards:



At risk: All staff and other persons in the work area.

Risks controlled by:



This is classed as a **LOW** risk



Use of Step Ladders

Additional Measures:

Further Measures	Person Responsible	Date for Completion
Ensure read and comply with any workplace	FM Technician	Prior to commencing
rules, manufacturer's instructions and method		work
statements.		
Only use industrial grade steps (CE or BS	FM Technician	Prior to commencing
marked).		work
Perform pre-use / visual checks to ensure fit for	FM Technician	Prior to commencing
purpose.		work
	FM Technician	Prior to commencing
clear and that steps can be correctly footed.		work
Never improvise. Always use correct tool for	FM Technician	Prior to commencing
task.		work
Do not place items on ladders as they may fall	FM Technician	Prior to commencing
off.		work
Never perform live work whilst up steps and	FM Technician	Ongoing
avoid all uninsulated electrical equipment.		
If there is any doubt concerning the task or	FM Technician	Ongoing
safety, stop work and clarify.		
Maintain three points of contact	FM Technician	Ongoing
Clean tools, work area and work wear.	FM Technician	At end of task
Ensure ladders are secured.		At end of task

Assessed by:

Frank Burke, Tech IOSH, Space Solutions Facilities Management Health & Safety Manager

Name: K. Petty Signature/s....*X Petty*..... Date: 15/6/20

Name: G. Cruickshank Signature/s *G. Cruickshank* Date: 20.06.22