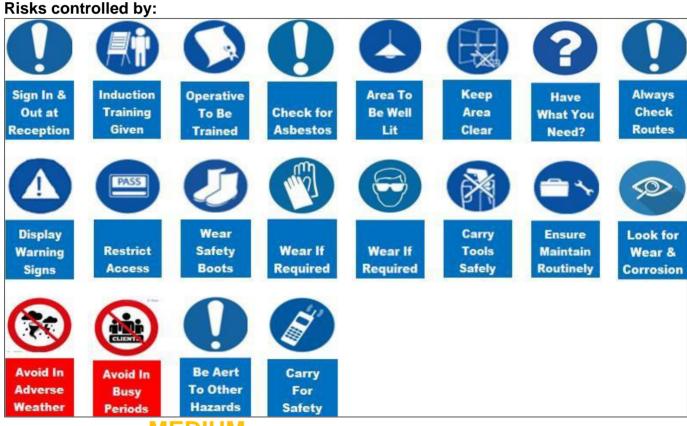
## Hand Tools



**Identified hazards:** 



At risk: All staff and other persons in the work area.



This is classed as a **MEDIUM** risk



## Hand Tools Additional Measures:

Further Measures	Person Responsible	Date for Completion
If building was erected before 1999, check for	FM Technician / client	Prior to commencing
Asbestos Register and seek guidance		work
Ensure read and comply with any workplace	FM Technician	Prior to commencing
rules, manufacturer's instructions and method statements.		work
Inspect material to be worked on before starting	FM Technician	Prior to commencing
to ensure no hidden services are present		work
Remove potential fire fuel sources such as	FM Technician	Prior to commencing
flammable materials.		work
Perform pre-use and visual checks to ensure	FM Technician	Prior to commencing
correct tool and fit for purpose.		work
Never improvise. Always use correct tools for	FM Technician	Prior to commencing
task.		work
Wear impact safety glasses when there is a risk	FM Technician	Prior to commencing
of materials being ejected.		work
If there is any doubt concerning the task or	FM Technician	Ongoing
safety, stop work and clarify.		
To avoid contamination, wear suitable coveralls.	FM Technician	Ongoing
Ensure clear of rotating parts. Ensure long	FM Technician	Ongoing
sleeves and other clothing is kept clear.		
Clean tools, work area and work wear.	FM Technician	At end of task.

Assessed by: Frank Burke, Tech IOSH, Space Solutions Facilities Management Health & Safety Manager

Name: K. Petty

Signature/s.... X Petty..... Date: 15/6/20

Signature/s G. Cruickshank Date: 20.06.22